

Job title

Associate Business Analyst

Location

Kings Hill, Kent

Department

Group Product

Who are RDT?

RDT is a focused and successful Agile software company. It has been working in the UK insurance market since 1991 and in this time, has been delivering highly innovative software and consulting solutions. RDT prides itself on being a disruptive force in the insurance market and has been at the forefront of many of the pivotal technology innovations. This is still true today as we continue to build industry changing products in our singular quest to Redefine Tomorrow. To find out more about us and what we do click here www.rdt.co.uk.

As part of RDT's ongoing commitment to hiring the best people for every vacancy we have, we recognise that sometimes we need to be flexible and consider the particular needs of each applicant. If you think your skills and experience might match this role but need to work in a particular way; different hours or more flexibly – don't not apply, give us a chance to see if we can match what you need before you count us out of your job search.

The Associate Business Analyst role at RDT

The Business Analysis team is responsible for supporting the design and development of both custom and core product features. Business Analysts work with domain experts to solicit and identify business requirements, address usability concerns, and document solutions. As a member of the Business Analysis Team, the Associate Business Analyst supports the team members throughout the project lifecycle. As a member of the Business Analysis Team, the Associate Business Analyst plays an integral part of the product design process. Under the direction of senior Business Analysis resources, you will aide in documenting both business requirements and comprehensive solutions for a number of projects.

What you'll be doing

- Take ownership of gathering and articulating user, business and technical requirements (both functional and non-functional), documenting accurately, to ensure all requirements that contribute to a business case and solution delivery are valid and traceable
- Collaborate and interact with multi-disciplinary teams for initial feasibility study, solution design, and business justification to ensure there is a clear understanding of “what” change is being proposed and “why”

- Acquire in-depth knowledge of existing business processes and systems, documenting process models and task analysis, to identify areas for potential process improvement
- Build and maintain strong business relationships with all stakeholders and designated contacts, to share business system and domain knowledge
- Work closely with project and product management teams with the purpose of providing analysis updates, raising task blockers to facilitate business or technical decisions

What we expect from you

Qualifications & Experience:

- Preferably certified in a relevant discipline or qualified by experience
- Insurance qualifications favourably regarded
- Experience of the insurance industry (General Insurance)
- Agile Methodology favourably regarded

Essential Skills:

- Extremely Strong communication skills – able to communicate clearly, effectively and in a timely manner.
- Excellent analytical and critical thinking skills - able to analyse and solve problems. Ability to identify and document solutions to complex business problems with accuracy.
- Self-Starting - takes independent action and goes beyond what the job or situation requires.

Desirable skills:

- Attention to detail
- Knowledge of Microsoft applications, Word, Visio.
- Results oriented - Strives to achieve high levels of individual and organizational performance.
- Strong customer relationship skills.
- Previous work experience in a corporate setting.

What's in it for you?

You will work with a strong team delivering high quality software products in a fast-paced environment. You will be working with sharp and innovative people who are dedicated, driven and more than happy to share their knowledge with you. You will be expected to be the best you can be and will be encouraged and supported to achieve this.

RDT will enrol you in a learning program that will enable you to obtain the BCS Diploma in Business Analysis.

Apply now

If you would like to apply for this role, please click on 'apply for this job' and upload your application. Alternatively, please email your CV to HR@rdt.co.uk.