

## Job title

Project Manager

## Location

Kings Hill

## Department

Programme Management

## Who are RDT?

RDT is a focused and successful agile software company. It has been working in the UK insurance market for over 20 years and in this time has been delivering highly innovative software and consulting solutions. RDT prides itself on being a disruptive force in the insurance market and has been at the forefront of many pivotal technology innovations. This is still true today, as we continue to build industry changing products in our singular quest to *ReDefine Tomorrow*.

As part of RDT's ongoing commitment to hiring the best people for every vacancy we have, we recognise that sometimes we need to be flexible and consider the particular needs of each applicant. If you think your skills and experience might match this role but need to work in a particular way; different hours or more flexibly – don't not apply, give us a chance to see if we can match what you need before you count us out of your job search.

## The Project Manager Role at RDT

This role is to support and assist the Product Owners or Programme Managers in the full implementation of a software development project - analysis, development, testing, implementation and support.

You will help manage the delivery of software development and implementation projects for both internal RDT projects and for external RDT customers.

You'll have the opportunity to work alongside other internal teams as well as with our clients to ensure the project is delivered within budget and crucially on time.

## What you'll be doing

### **You will have the following responsibilities:**

- Interfacing with Clients and Stakeholders (at all levels)
- Planning at detailed levels; including scheduling individual development tasks, resource levelling, internal and external dependencies, prerequisites, accommodating change control.

- Working with clients pre project to define scope, approach and support for the benefits case.
- Co-ordinating UAT with the customer and setting expectations along with and co-ordinating any training support that the customer may require.
- Tracking project progress, task completion, actual costs v project budget, risk mitigation and issue resolution actions.
- Reporting weekly to Programme Manager and Clients – progress, issues, risk and mitigating actions, budget and resources.
- Assisting with established processes, administrating and actively managing all project actions, issues risk, defect resolution and client relationships at project level.
- Day to day management of project activates, ensuring all team members are able to do planned work and clearing any obstacles hindering progress.

## What we need from you

### **Qualifications & Experience:**

- Must demonstrate leadership, communication, supervisory, and analytical skills sufficient to define, plan, and manage the requirements of the project. This requires the ability to communicate with client stakeholders to define the requirements of the project, ascertain the targets to be achieved, manage the project budget, and assess project limitations.

### **Essential Skills:**

- Strong, well rounded demonstrable project management experience
- Active software development project management experience
- In depth understanding of software development lifecycles
- Involvement or knowledge of managing migrations to Azure
- Experience in a Scrum Management role a distinct advantage
- Knowledge of the insurance market
- Exposure to Agile advantageous
- Good working knowledge of Microsoft based technologies; Office, MS Project, VISIO, SharePoint
- Good communication and people skills and high levels of professionalism in varied situations, such as workshop facilitation skills
- Will need to be a team player but working to the scope and escalating any issues as appropriate
- Commitment to good PM practices
- The ability to self-motivate and take ownership of projects and workloads
- Insurance industry knowledge would be advantageous

## What's in it for you?

You will have the opportunity to help shape the direction and approach of Programme Management within RDT. You will work with a strong team delivering high quality software products in a fast-paced environment. You will be working with sharp and innovative people who are dedicated, driven and more than happy to share their knowledge with you. You will be expected to be the best you can be and will be encouraged and supported to achieve this.

## Apply now

If you'd like to apply for this role, please click on 'apply for this job' and upload your application. Alternatively, please email your CV to [talent@rdt.co.uk](mailto:talent@rdt.co.uk).